# SEALED BID SUBMISSION, PAYMENT DETAILS & REMOVAL DEADLINES RIVERSIDE, CA – MARCH 30, 2011

### **SEALED BID SUBMISSION:**

Sealed bids may be submitted in person or by registered mail. To make a sealed bid, download, print, and fill out the written bid form from <a href="www.treas.gov/auctions/treasury/gp">www.treas.gov/auctions/treasury/gp</a>. Mail completed form along with payment to 6711 Sycamore Canyon Blvd., Riverside, CA 92507. Bids must be received no later than 4:00 p.m. PST one day prior to sale date. Acceptable method of payment will be cashier's check. <a href="Make cashier's check">Make cashier's check</a> <a href="payable to U.S. Treasury/VSE Corporation">payable to U.S. Treasury/VSE Corporation</a> for the full bid amount. Reference the PDF version of the catalog to verify the lot number of the item(s) you wish to bid on and verify that a single item you wish to bid is not lotted with other merchandise. If the item you wish to place a written bid on is lotted with other merchandise you must bid on the entire lot, not the individual item. Unsuccessful bids will be returned within five (5) business days via registered mail. As written bids are received prior to the auction start, they may be used as the opening bid for said lot during the live auction. If numerous written bids are received for one lot, the highest written bid will be used as the opening bid.

### **PAYMENT:**

Full payments for purchases of under \$5000 are required by 3:30 p.m. PST on the day of the sale. Failure to provide full payment of purchases under \$5000 by 3:30 p.m. PST on Wednesday, March 30, 2011 will result in a buyer default.

In purchases of \$5000 and greater a minimum deposit of \$5000 is required on the day of sale. Once a buyer's purchases reach \$5000, an **immediate** deposit of \$5000 is required once the winner is confirmed. No deposit will be accepted prior to a buyer becoming the successful bidder.

The remaining balance for purchases of \$5000 and greater must be made by 3:30 p.m. PST on Friday, April 1, 2011, at 6711 Sycamore Canyon Blvd., Riverside, CA 92507. Bank wires may be used for final payment. NO EXTENSION FOR FINAL PAYMENT.

Electronic bank transfer for final payment of purchases must originate from an account of the registered buyer/bidder or the business the buyer represents. The transfer must include the bidder number and all applicable auction sale lots. Any electronic bank transfers received from an account other than that of the registered bidder will not be accepted and will be returned to the originating bank. BANK WIRES MAY TAKE UP TO 24 HOURS TO PROCESS.

### **CHANGE:**

Change will not be made for more than 10% of the purchase price.

## **REMOVAL – EXPORT ONLY:**

*No Property Removal on Day of Sale.* Property release can begin Thursday, March 31, 2011 at 9 a.m. PST. Removal of export only items must be completed no later than Tuesday, May 31, 2011.

Please go to <a href="http://www.cbp.gov/xp/cgov/trade/basic\_trade/">http://www.cbp.gov/xp/cgov/trade/basic\_trade/</a> for detailed export information. Export Documents are the buyer's responsibility. VSE does not provide Export Documents.

Removal of property located at the VSE facility may begin on the day of the sale after payment in full. Warehouse hours are Monday through Friday, 8:30 a.m. - noon and 1:00 p.m. - 4:00 p.m. PST. Buyers must be in line by 3:30 p.m. in order to complete their property release. Removal of property located at commercial vendors is by appointment only and must be completed by the date above.

## **REMOVAL – DOMESTIC:**

*No Property Removal on Day of Sale.* Property release can begin Thursday, March 31, 2011 at 9 a.m. PST. Removal must be completed on or before Thursday, April 7, 2011. Removal of property located at the VSE facility may begin on the day of the sale after payment in full. Warehouse hours are Monday through Friday, 8:30 a.m. - noon and 1:00 p.m. - 4:00 p.m. PST. Buyers should be in line by 3:30 p.m. in order to complete their property release. Removal of property located at commercial vendors is by appointment only and must be completed by the date above.

# **DISPUTES AND REFUND REQUESTS:**

To make a dispute in writing send a formal letter within 30 days of the date of property removal to:

Department of the Treasury Contract ATTN: Sales & Marketing Department 2550 Huntington Avenue Alexandria, VA 22303-1499

Dispute and refund requests can also be submitted via email to:

auctions@vsecorp.com

**Subject Line: Dispute/Refund Request** 

## **GOVERNMENT'S TERMS AND CONDITIONS:**

Please see the back of the printed catalog for the section "Sale of Government Property General Sale Terms and Conditions" for the complete terms and conditions of this sale or, to view online, go to: http://www.treas.gov/auctions/treasury/gp/termsandconditions.pdf